



Department of Texas

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TO: EXECUTIVE COMMITTEE
THE AMERICAN LEGION
DEPARTMENT OF TEXAS

July 26, 2023

DEPARTMENT EXECUTIVE COMMITTEE CALL IN

Legionnaires,

By virtue of the authority vested in me, by the Constitution and By-Laws of The American Legion, Department of Texas, I, Donald "Gene" Toohey, Department Commander, hereby call the Department Executive Committee to convene in Ballrooms D/E/F of the Austin Southpark Hotel, Austin, Texas, on Sunday, September 24, 2023 at 9:00 AM.

Mileage @ \$0.14 per mile will be allowed for authorized travel from your home to Austin and return, and two days per diem @ \$110.00 per day. Those DEC members residing in Austin shall receive per diem only. The purpose of this meeting will be to hear reports of certain Commission and Committee Chairmen and to transact such other business as is necessary for the operation of the Department of Texas.

Each member of the Committee should be present. If a committee member is unable to attend, they must notify Department Headquarters and advise their Vice Commander to attend so that their District is represented.

All other Legion Officials, present and past, or any other member of The American Legion interested in matters to come before the Committee, are invited to attend this meeting, only members of the Department Executive Committee and/or others specifically ordered to attend will be allowed expenses.

Housing will be at the Austin Southpark Hotel. August 21, 2023 is the cut-off date on housing; we urge you to make your reservations NOW. After that date, availability of reservations cannot be guaranteed. The housing block is subject to selling out at any time so do not delay in booking your room.

You must use the reservation link on the department website to reserve your room and be in the Legion Room Block.

BY ORDER OF THE DEPARTMENT COMMANDER

Donald "Gene" Toohey
Department Commander

ATTEST:

William R. West
Department Adjutant